

Child Protection Education Program (Y-PEP) Facilitators

YWCA NSW stands for gender equality, eliminating violence against women and children, and providing safe harbour to those in need. We raise funds through profit-for-purpose businesses, donations, and government grants to provide a range of programs and services. These programs and services deliver domestic violence support, women's refuges, homeless support, mentoring, education and life-skills for young people.

Y-PEP is a dynamic and interactive Child Protection Education Program for children and young people in schools across NSW. The purpose of this role is to engage students by delivering high quality workshops.

Applications are now open for casual facilitators to join our Child Protection Education Program (Y-PEP) in the following locations:

- **Hunter and Central Coast**- Muswellbrook, Lake Macquarie, Central Coast, Newcastle
- **North Coast**- Clarence and Coffs, Lismore, Port Macquarie, Taree, Tweed Heads, Ballina
- **Western Sydney**- Blacktown, Mount Druitt, Parramatta, Penrith
- **Illawarra-South Coast**- Shellharbour, Batemans Bay, Queanbeyan
- **South Western Sydney**- Campbelltown, Liverpool
- **New England**- Armidale, Moree, Tamworth
- **Riverina**
- **Western NSW**- Bourke, Dubbo, Broken Hill

Reporting directly to the Program Coordinator, you will deliver the Y-PEP education program in primary schools and high schools across NSW, ranging from Kindergarten to Year 10 students. Topics include: Recognising Abuse, Protective Strategies, and Power in Relationships. For more information about the Y-PEP program, visit: www.ypep.com.au

You will be required to respond appropriately to sensitive discussions, while maintaining a positive and open atmosphere. Our ideal facilitators will be passionate about child protection and experienced working with children and young people.

Selection criteria

1. Qualification in Social Work, Education and/or experience in equivalent setting
2. Demonstrated experience in facilitating high quality workshops to children and young people across a variety of age ranges
3. Ability to motivate and engage children and young people
4. Proven understanding in development, learning needs and learning styles of children and young people
5. Demonstrated ability to manage challenging behaviours and group dynamics in line with program guidelines
6. Thorough understanding of child protection legislation and reporting requirements
7. NSW driving licence
8. Ability to travel across NSW for training and delivery as required

Benefits

- Competitive market equivalent base salary or appropriate Award.
- Access to our confidential counselling program, professional development opportunities and a staff nominated recognition and reward program.
- YWCA NSW is an Equal Opportunity Employer.

Other information

To apply, please forward your **application letter addressing the above selection criteria and resume** to recruitment@ywcansw.com.au. **Please specify which region you are applying for in your application.**

Requests for further information will be accepted by email at recruitment@ywcansw.com.au

Position Description

Title	Facilitator, Y-PEP
Department	Programs
Reports to	Y-PEP Coordinator and Y-PEP Manager
Direct Reports	None
Location	We are recruiting for staff in the following regions; <ul style="list-style-type: none">· Hunter and Central Coast-Muswellbrook, Lake Macquarie, Central Coast, Newcastle· North Coast- Clarence and Coffs, Lismore, Port Macquarie, Taree, Tweed Heads, Ballina· Western Sydney- Blacktown, Mount Druitt, Parramatta, Penrith· Illawarra-South Coast- Shellharbour, Batemans Bay, Queanbeyan· South Western Sydney- Campbelltown, Liverpool· New England- Armidale, Moree, Tamworth· Riverina· Sydney· Western NSW-Bourke, Dubbo, Broken Hill
Date	April 2018

PURPOSE

YWCA NSW is providing a dynamic and interactive Child Protection Education Program (Y-PEP) for children and young people in schools across NSW. The purpose of this role is to engage students by delivering high quality workshops.

The program is funded by the NSW Government and is aligned to the NESA PDHPE syllabus focusing on the three key themes; Recognising Abuse, Power in Relationships and Protective Strategies.

The aim of Y-PEP is to strengthen the existing child protection education curriculum outcomes delivered by teachers. Due to the nature of the content, the facilitator will be required to deliver and respond appropriately to sensitive topics and discussions, whilst maintaining a positive and open atmosphere.

KEY ACCOUNTABILITIES

- Facilitate YWCA NSW child protection education workshops to children and young people in schools that increase; student awareness of safe and respectful relationships, skills in assessing and responding to risk, and skills in identifying abuse and neglect
- Develop positive relationships with schools and other key stakeholders including promoting the program within the local community
- Effectively engage children and young people in workshop delivery
- Deliver high quality programs and positively represent YWCA NSW and its programs
- Gather feedback from children and young people at the completion of the program
- Respond appropriately and effectively to feedback from children and young people

- Follow mandatory reporting procedures for any disclosure made by children and young people
- Contribute to project planning, evaluation, data collection and reporting
- Deliver on our Core Capabilities
- Team work and role modelling
- Develop and maintain a collaborative working relationship with other YPEP facilitators
- Co-facilitate workshops for secondary school students
- Participate in team meetings and appropriate training opportunities as relevant to this project
- Demonstrate an active and dedicated commitment to the YWCA NSW Mission Vision and values
- Ensure a high level of confidentiality and integrity' liaising with stakeholders in a professional, respectful and constructive manner
- Other duties as assigned

KNOWLEDGE AND SKILL REQUIREMENTS

1. Qualification in Social Work, Education and/or experience in equivalent setting
2. Demonstrated experience in facilitating high quality workshops to children and young people across a variety of age ranges
3. Ability to motivate and engage children and young people
4. Proven understanding in development, learning needs and learning styles of children and young people
5. Demonstrated ability to manage challenging behaviours and group dynamics in line with program guidelines
6. Thorough understanding of child protection legislation and reporting requirements
7. NSW driving licence
8. Ability to travel across NSW for training and delivery as required

This position requires the incumbent to at all times comply with the organisation's Child Protection Policy. The incumbent must satisfactorily complete a National Criminal History Record Check and the associated Statutory Declaration prior to commencing this role.

OUR CORE CAPABILITIES

Capability	Overview	What it looks like
Client/ Customer Service	Keep our clients and customers at the heart of everything we do.	<ul style="list-style-type: none"> • Prioritises the needs of our clients/ customers. • Acts to deliver the best outcomes for our clients/ customers and our stakeholders. • Remains calm and positive when faced with difficult situations.
Collaborative	Work as one team – supporting each other to succeed.	<ul style="list-style-type: none"> • Works with others to achieve common goals. • Engenders a spirit of team work and inspires trust. • Inclusive, respects difference and values diversity as strength.

Accountable	Take ownership to deliver what has been promised.	<ul style="list-style-type: none"> • Prioritises work, taking full ownership to follow through on commitments and deliver to the highest standards every day. • Knows when to seek the opinion or input from others – and acts quickly to address or escalate any obstacles. • Takes responsibility to learn, and maintain skills and knowledge required for role.
Agile	Demonstrate flexibility and resilience in the face of change or ambiguity.	<ul style="list-style-type: none"> • Adapts to changing circumstances. • Recovers quickly from setbacks, to maintain effectiveness. • Overcomes obstacles and impediments to deliver outcomes.
Deliver our values	Live our values through our actions: <ul style="list-style-type: none"> • We have Integrity • We are Bold • We Care 	<ul style="list-style-type: none"> • Leads by example. Always acts professionally, demonstrating the expected standards of behaviour and Code of Conduct. • Passionate about the difference we can make together and dares to stand up for beliefs. • Takes time to listen, understand, involve and help others.

Employee Agreement

Name _____

Signature _____

Date _____

Senior Manager

Name _____

Position _____

Signature _____

Date _____